# Skills for Learning - supporting your students.

Learning and Information Services provide the Skills for Learning programme of support and resources, to enable your students to develop their academic, information and study skills.

This document is intended as a quick reference guide to the resources available for you to use with your students. It covers a number of different academic study skills areas, as well as a number of different methods of skills development.

The document takes the form of a number of links to resources and further information via our dedicated skills website. The resources can take a number of different forms: we run regular weekly workshops and offer one to one drop-in sessions and appointments. Skills for Learning also provides a range of online support including the interactive resource Skills 4 Study campus as well as study guides and tutorials. Take a look at the grid below to see the various types of support we offer for the different academic study skills needed for students to succeed. We are more than happy to give advice around embedding any resources into your teaching time or Wolf topic.

This document will be regularly updated as we add new resources, so please check back for the latest version.

Get in touch with us via your liaison librarian at: LISLiaison@wlv.ac.uk or telephone (01902) 323648.

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|  |  Referral options |
| **Student development needs.**  | **Workshops** | **Study guides** | **Audio-visual** | [**Skills4studycampus (log-in required)**](http://www.skills4studycampus.com/StudentHome.aspx) | **Online** | **Open educational resources** |
|  **L4 To find high quality information for assignment****L5,6 7****To find information for background reading, and primary sources of information for projects and dissertations** | [Finding Academic information (1 hour)](http://www.wlv.ac.uk/lib/skills-for-learning/workshops/finding-journal-articles/)Advanced Information Searching (on request, 1.5 hours) | [Guide to Finding Information (pdf)](http://www.wlv.ac.uk/lib/media/departments/lis/skills/study-guides/LS013-Guide-to-Finding-Information.pdf)[Summon guide (Web)](http://www.wlv.ac.uk/lib/help/popup/finding_resources.aspx)[Guide to Evaluating Information (pdf)](http://www.wlv.ac.uk/lib/media/departments/lis/skills/study-guides/LS014-Guide-to-Evaluating-Information.pdf)[Guide to Writing a Literature Review (pdf)](http://www.wlv.ac.uk/lib/media/departments/lis/skills/study-guides/LS015-Guide-to-Writing-a-Literature-Review.pdf) | [Guide to Finding Information (mp3)](http://www.wlv.ac.uk/lib/media/departments/lis/skills/study-guides/LS013-Guide-to-Finding-Information.mp3)[Guide to Evaluating Information (mp3)](http://www.wlv.ac.uk/lib/media/departments/lis/skills/study-guides/LS014-Guide-to-Evaluating-Information.mp3)[Guide to Writing a Literature Review (mp3)](http://www.wlv.ac.uk/lib/media/departments/lis/skills/study-guides/LS015-Guide-to-Writing-a-Literature-Review.mp3)[Finding Journal Articles (YouTube)](https://www.youtube.com/watch?v=LvjPAU3qtHc&index=9&list=PLNjCggSu2jhnYLlwjsXVIn9o7z4Ve2sVr) | [Getting Ready for Academic Study module](http://www.skills4studycampus.com/StudentContent.aspx?page=M7S1P1) [Studying effectively](http://www.skills4studycampus.com/StudentContent.aspx?page=M7S2P1) | [Reading for your course (Prepare)](http://www.prepareforsuccess.org.uk/reading_for_your_course.html)[Find a book on the shelf (Wolf)](http://wolf.wlv.ac.uk/lis/72909/Have%20a%20go%20five.html?menu=979510)[Conducting Research (Purdue Owl)](https://owl.english.purdue.edu/owl/section/2/8/) | [Workshop for finding business information (Jorum)](http://find.jorum.ac.uk/resources/18094)[Finding journals online (Jorum)](http://library.leeds.ac.uk/tutorials/web_of_science/) |
| **To plan and write in an academic style** | [Introduction to Academic Writing (1.5 hours)](http://www.wlv.ac.uk/lib/skills-for-learning/workshops/academic-writing/) | [Guide to Academic Writing (pdf)](http://www.wlv.ac.uk/lib/media/departments/lis/skills/study-guides/LS012-Guide-to-Academic-Writing.pdf)[Guide to Planning your Assignment (pdf)](http://www.wlv.ac.uk/lib/media/departments/lis/skills/study-guides/LS007-Guide-to-Planning-your-Assignment.pdf)[Guide to Assignment Task Words (pdf)](http://www.wlv.ac.uk/lib/media/departments/lis/skills/study-guides/LS010-Guide-to-Assignment-Task-Words.pdf)[Guide to Reflective Writing (pdf)](http://www.wlv.ac.uk/lib/media/departments/lis/skills/study-guides/LS006-Guide-to-Reflective-Writing.pdf)[Guide to Proofreading (pdf)](http://www.wlv.ac.uk/lib/media/departments/lis/skills/study-guides/LS001-Guide-to-Proofreading.pdf) | [Guide to Academic Writing (mp3)](http://www.wlv.ac.uk/lib/media/departments/lis/skills/study-guides/LS012-Guide-to-Academic-Writing.mp3)[Guide to Planning your Assignment (mp3)](http://www.wlv.ac.uk/lib/media/departments/lis/skills/study-guides/LS007-Guide-to-Planning-your-Assignment.mp3)[Guide to Assignment Task Words (mp3)](http://www.wlv.ac.uk/lib/media/departments/lis/skills/study-guides/LS010-Guide-to-Assignment-Task-Words.mp3)[Guide to Reflective Writing (mp3)](http://www.wlv.ac.uk/lib/media/departments/lis/skills/study-guides/LS006-Guide-to-Reflective-Writing.mp3)[Guide to Proofreading (mp3)](http://www.wlv.ac.uk/lib/media/departments/lis/skills/study-guides/LS001-Guide-to-Proof-Reading.mp3)[Writing Your Assignment (YouTube)](https://www.youtube.com/watch?v=dSJUH7f6L3o&list=PLNjCggSu2jhnYLlwjsXVIn9o7z4Ve2sVr&index=1) | [Academic writing](http://www.skills4studycampus.com/StudentContent.aspx?page=M1S1P1)[Planning your writing](http://www.skills4studycampus.com/StudentContent.aspx?page=M1S2P1)[Developing your writing](http://www.skills4studycampus.com/StudentContent.aspx?page=M1S3P1)[Improving your writing](http://www.skills4studycampus.com/StudentContent.aspx?page=M1S4P1)[Writing for different subjects](http://www.skills4studycampus.com/StudentContent.aspx?page=M1S5P1) | [Academic Writing (Prepare)](http://www.prepareforsuccess.org.uk/academic_writing_at_university.html)[Assignments (OU)](http://www2.open.ac.uk/students/skillsforstudy/assignments.php)[Writing (Monash)](http://www.monash.edu.au/lls/llonline/writing/index.xml)[Writing for Uni (Learn Higher)](http://www.learnhigher.ac.uk/writing-for-university/)[Writing Lab (Purdue Owl)](https://owl.english.purdue.edu/owl/section/1/) | [Research skills (Jorum)](http://www.le.ac.uk/oerresources/ssds/researchskills/index.htm)[Reading skills (Jorum)](http://library.leeds.ac.uk/tutorials/reading/)[ASK planning tool](http://www.staffs.ac.uk/ask/) |
| **To be a critical thinker** | [Introduction to Critical Thinking](http://www.wlv.ac.uk/lib/skills_for_learning/workshops/critical_thinking.aspx) (1.5 hours) | [Introduction to Critical Reading (pdf)](http://www.wlv.ac.uk/lib/media/departments/lis/skills/study-guides/LS118-Introduction-to-critical-reading.pdf)[Introduction to Critical Writing (pdf)](http://www.wlv.ac.uk/lib/media/departments/lis/skills/study-guides/LS119-Introduction-to-critical-writing.pdf) | [Introduction to Critical Thinking (YouTube)](https://www.youtube.com/watch?v=Kl0vaV00wYE&list=PLNjCggSu2jhnYLlwjsXVIn9o7z4Ve2sVr&index=4) | [What is critical thinking?](http://www.skills4studycampus.com/StudentContent.aspx?page=M2S1P1)[Critical reading and writing](http://www.skills4studycampus.com/StudentContent.aspx?page=M2S2P1)[Evaluating evidence](http://www.skills4studycampus.com/StudentContent.aspx?page=M2S3P1) | [Critical reading techniques](http://www2.open.ac.uk/students/skillsforstudy/critical-reading-techniques.php) (OU) | [Reading Skills Tutorial](http://find.jorum.ac.uk/resources/551) (Jorum)  |
| **To write a report** | [Report Writing](http://www.wlv.ac.uk/lib/skills_for_learning/workshops/report_writing.aspx) (1 hour) | [Guide to Report Writing (pdf)](http://www.wlv.ac.uk/lib/media/departments/lis/skills/study-guides/LS004-Guide-to-Report-Writing.pdf) | [Report Writing (YouTube)](https://www.youtube.com/watch?v=A59_arTTq9w&list=PLNjCggSu2jhnYLlwjsXVIn9o7z4Ve2sVr&index=6)[Guide to Report Writing (mp3)](http://www.wlv.ac.uk/lib/media/departments/lis/skills/study-guides/LS004-Guide-to-Report-Writing.mp3) | [Reports](http://www.skills4studycampus.com/StudentContent.aspx?page=M8S3P2) |  | [Report Writing (Jorum)](http://www.slideshare.net/engCETL/technical-report-writing-handout) |
| **Working within a group** |  | [Guide to Group Work (pdf)](http://www.wlv.ac.uk/lib/media/departments/lis/skills/study-guides/LS003-Guide-to-Group-Work.pdf) | [Guide to Group Work](http://www.wlv.ac.uk/lib/media/departments/lis/skills/study-guides/LS003-Guide-to-Group-Work.mp3) [(mp3 audio)](http://www.wlv.ac.uk/lib/media/departments/lis/skills/study-guides/LS003-Guide-to-Group-Work.mp3)[How to Work in a Group](https://www.youtube.com/watch?v=BqBdIhG8Hlc&list=PLNjCggSu2jhnYLlwjsXVIn9o7z4Ve2sVr&index=2)[(YouTube)](https://www.youtube.com/watch?v=BqBdIhG8Hlc&list=PLNjCggSu2jhnYLlwjsXVIn9o7z4Ve2sVr&index=2) | [Group Work](http://www.skills4studycampus.com/StudentContent.aspx?page=M6S1P1)  | [Working with Others](http://www.learnhigher.ac.uk/working-with-others/) (Learn Higher)  | [Making Group Work work](http://find.jorum.ac.uk/resources/584) (Jorum) |
| **To improve your presentation skills** | [Improving your Presentation Skills](http://www.wlv.ac.uk/lib/skills_for_learning/workshops/improving_presentation_skills.aspx) (1 hour) | [Guide to Poster Design (pdf)](http://www.wlv.ac.uk/lib/media/departments/lis/skills/study-guides/LS073-Guide-to-Poster-Design.pdf) | [Guide to Poster Design (mp3 audio)](http://www.wlv.ac.uk/lib/media/departments/lis/skills/study-guides/LS073-Guide-to-Poster-Design.mp3)[Presentation Skills (YouTube)](https://www.youtube.com/watch?v=y6Z5v08BvLs&list=PLNjCggSu2jhnYLlwjsXVIn9o7z4Ve2sVr&index=8) | [Presentation module](http://www.skills4studycampus.com/StudentContent.aspx?page=M6S2P1)  | [Giving Presentations](http://www2.open.ac.uk/students/skillsforstudy/giving-presentations.php) (Skills for OU Study) | [Presentation Skills](http://find.jorum.ac.uk/resources/17031) (Jorum) |
| **To read and make notes** | [Reading and Note-making](http://www.wlv.ac.uk/lib/skills_for_learning/workshops/reading_and_note-making.aspx) (1 hour) | [Guide to Effective Reading (pdf)](http://www.wlv.ac.uk/lib/media/departments/lis/skills/study-guides/LS009-Guide-to-Effective-Reading.pdf) | [Guide to Effective Reading (mp3 audio)](http://www.wlv.ac.uk/lib/media/departments/lis/skills/study-guides/LS009-Guide-to-Effective-Reading.pdf) | [Making notes during lectures](http://www.skills4studycampus.com/StudentContent.aspx?page=M4S3P1)[Making notes while reading](http://www.skills4studycampus.com/StudentContent.aspx?page=M4S2P1)[Reading effectively](http://www.skills4studycampus.com/StudentContent.aspx?page=M4S1P1) | [Reading (Monash)](http://www.monash.edu.au/lls/llonline/reading/index.xml)[Note-taking Techniques](http://www2.open.ac.uk/students/skillsforstudy/giving-presentations.php) (Skills for OU Study)[Research Skills](http://www.learnhigher.ac.uk/research-skills/) (Including Writing, Research, Reading and Note-making) |  |
| **To prepare for exams** |  | [Guide to Exam Preparation (pdf)](http://www.wlv.ac.uk/lib/media/departments/lis/skills/study-guides/LS005-Guide-to-Exam-Preparation.pdf) | [Guide to Exam Preparation (mp3 audio)](http://www.wlv.ac.uk/lib/media/departments/lis/skills/study-guides/LS005-Guide-to-Exam-Preparation.pdf) | [Exam Skills module](http://www.skills4studycampus.com/StudentContent.aspx?page=M5S1P1) | [Revising and Examinations](http://www2.open.ac.uk/students/skillsforstudy/revising-and-examinations.php)(Skills for OU Study) | [Exam Skills Tutorial (](http://find.jorum.ac.uk/resources/506)Jorum)  |
| **To prepare for projects and dissertations .** | [Thinking about your Dissertation](http://www.wlv.ac.uk/lib/skills_for_learning/workshops/planning_your_dissertation.aspx)(1.5 hours) | [Guide to Finding Information (pdf)](http://www.wlv.ac.uk/lib/media/departments/lis/skills/study-guides/LS013-Guide-to-Finding-Information.pdf) | [Guide to Writing a Literature Review](http://www.wlv.ac.uk/lib/media/departments/lis/skills/study-guides/LS015-Guide-to-Writing-a-Literature-Review.mp3) [(mp3 audio](http://www.wlv.ac.uk/lib/media/departments/lis/skills/study-guides/LS015-Guide-to-Writing-a-Literature-Review.mp3)) | [Projects, dissertations and reports module](http://www.skills4studycampus.com/StudentContent.aspx?page=M8S1P1)  |  |  |
| **To do a literature review** | [Starting a Literature Review (1.5 hours)](http://www.wlv.ac.uk/lib/skills-for-learning/workshops/literature-review/)Literature Review for Postgraduates (on request, 1.5 hours)  | [Guide to Writing a Literature Review (pdf)](http://www.wlv.ac.uk/lib/media/departments/lis/skills/study-guides/LS015-Guide-to-Writing-a-Literature-Review.pdf)[Guide to Evaluating Information (pdf)](http://www.wlv.ac.uk/lib/media/departments/lis/skills/study-guides/LS014-Guide-to-Evaluating-Information.pdf)[Guide to Time Management (pdf)](http://www.wlv.ac.uk/lib/media/departments/lis/skills/study-guides/LS008-Guide-to-Time-Management.pdf) | [Guide to Finding Information (mp3 audio)](http://www.wlv.ac.uk/lib/media/departments/lis/skills/study-guides/LS013-Guide-to-Finding-Information.mp3)[Guide to Evaluating Information (mp3 audio)](http://www.wlv.ac.uk/lib/media/departments/lis/skills/study-guides/LS014-Guide-to-Evaluating-Information.mp3)[Guide to Time Management (mp3 audio)](http://www.wlv.ac.uk/lib/media/departments/lis/skills/study-guides/LS008-Guide-to-Time-Management.mp3) | [Time management module](http://www.skills4studycampus.com/StudentContent.aspx?page=M11S1P1) |  |  |
| **Referencing & reference management** | [Harvard](http://www.wlv.ac.uk/lib/skills_for_learning/workshops/harvard_referencing.aspx) (1 hour)[Oxford](http://www.wlv.ac.uk/lib/skills_for_learning/workshops/oxford_referencing.aspx) (1.5 hours)[APA](http://www.wlv.ac.uk/lib/skills_for_learning/workshops/apa_referencing.aspx) (1 hour)[Referencing with RefWorks](http://www.wlv.ac.uk/lib/skills_for_learning/workshops/referencing_with_refworks.aspx) (1 hour) | [Harvard (pdf)](http://www.wlv.ac.uk/lib/media/departments/lis/skills/study-guides/LS067-Harvard2014.pdf)[Oxford (pdf)](http://www.wlv.ac.uk/lib/media/departments/lis/skills/study-guides/Oxford-Ver4-July10-HB.pdf)[APA (pdf)](http://www.wlv.ac.uk/lib/media/departments/lis/skills/study-guides/apa-2014.pdf)[Refworks (pdf)](http://www.wlv.ac.uk/lib/media/departments/lis/skills/study-guides/LS002-Guide-to-RefWorks.pdf)[Advanced RefWorks (pdf)](http://www.wlv.ac.uk/lib/media/departments/lis/skills/study-guides/LS086-Advanced-RefWorks.pdf) | [Youtube](https://www.youtube.com/watch?v=RdG91lhDseA&index=3&list=PLNjCggSu2jhnYLlwjsXVIn9o7z4Ve2sVr)[Refworks](https://www.youtube.com/watch?v=MuVb9j0mX6Y)[Construct a reference](http://wolf.wlv.ac.uk/lis/72909/Have%20a%20go%21.html?menu=972972) (WOLF)[Oxford](https://wlv.hosted.panopto.com/Panopto/Pages/Viewer.aspx?id=8c4d5126-92b8-4e54-bf91-033c68a2ec49) (Video) | [Referencing](http://www.skills4studycampus.com/StudentContent.aspx?page=M3S1P1) [Understanding plagiarism](http://www.skills4studycampus.com/StudentContent.aspx?page=M3S2P1) | [Refworks website](https://www.refworks.com/refworks2/help/RefWorks2.htm#Welcome.htm)[RefWorks YouTube channel](http://www.youtube.com/channel/UCUSaf7dylqp2EnYbZW_5qPA)[Learn Higher](http://www.learnhigher.ac.uk/writing-for-university/referencing/advanced-referencing-exercises/)[Purdue](https://owl.english.purdue.edu/owl/section/2/) |  |
| **Employability** |  | [Employability skills](http://www.wlv.ac.uk/lib/media/departments/lis/skills/study-guides/LS025-Guide-to-Employability-Skills.pdf) (pdf)[Group work/Presentations/](http://www.wlv.ac.uk/lib/media/departments/lis/skills/study-guides/LS029-Guide-to-Employability-Skills-from-GroupWork-Presentations-and-Reflective-Writing.pdf)[Reflective writing](http://www.wlv.ac.uk/lib/media/departments/lis/skills/study-guides/LS029-Guide-to-Employability-Skills-from-GroupWork-Presentations-and-Reflective-Writing.pdf) (pdf)[Exams/Reading/Note-making](http://www.wlv.ac.uk/lib/media/departments/lis/skills/study-guides/LS030-Guide-to-Employability-Skills-from-Exams%2C-Reading-and-Notemaking.pdf) (pdf)[Academic writing/Essays/Reports (pdf)](http://www.wlv.ac.uk/lib/media/departments/lis/skills/study-guides/LS031-Guide-to-Employability-Skills-from-Academic-Writing%2C-Essays-and-Reports.pdf)[Assignments/Research/](http://www.wlv.ac.uk/lib/media/departments/lis/skills/study-guides/LS032-Guide-to-Employability-Skills-from-Assignments%2C-Research-and-Dissertation-Writing.pdf)[Dissertation writing (pdf)](http://www.wlv.ac.uk/lib/media/departments/lis/skills/study-guides/LS032-Guide-to-Employability-Skills-from-Assignments%2C-Research-and-Dissertation-Writing.pdf)[Referencing/IT (pdf)](http://www.wlv.ac.uk/lib/media/departments/lis/skills/study-guides/LS033-Guide-to-Employability-Skills-from-Referencing-and-IT.pdf)[Guide to Improving Your Memory (pdf)](http://www.wlv.ac.uk/lib/media/departments/lis/skills/study-guides/LS011-Guide-to-Improving-Your-Memory.pdf) | [Employability skills - podcast](http://www.wlv.ac.uk/lib/media/departments/lis/skills/study-guides/LS025-Guide-to-Employability-Skills.mp3)[Groupwork/Presentations/Reflective writing - podcast](http://www.wlv.ac.uk/lib/media/departments/lis/skills/study-guides/LS029-Guide-to-Employability-Skills-from-GroupWork-Presentations-and-Reflective-Writing.mp3)[Exams/Reading/Note-making - podcast](http://www.wlv.ac.uk/lib/media/departments/lis/skills/study-guides/LS030-Guide-to-Employability-Skills-from-Exams%2C-Reading-and-Notetaking.mp3)[Academic writing/Essays/Reports - podcast](http://www.wlv.ac.uk/lib/media/departments/lis/skills/study-guides/LS031-Guide-to-Employability-Skills-from-Academic-Writing%2C-Essays-and-Reports.mp3)[Assignments/Research/](http://www.wlv.ac.uk/lib/media/departments/lis/skills/study-guides/LS032-Guide-to-Employability-Skills-from-Assignments%2C-Research-and-Dissertation-Writing.mp3)[Dissertation writing - podcast](http://www.wlv.ac.uk/lib/media/departments/lis/skills/study-guides/LS032-Guide-to-Employability-Skills-from-Assignments%2C-Research-and-Dissertation-Writing.mp3)[Referencing/IT - podcast](http://www.wlv.ac.uk/lib/media/departments/lis/skills/study-guides/LS033-Guide-to-Employability-Skills-from-Referencing-and-IT.mp3)[Guide to Improving Your Memory (mp3 audio)](http://www.wlv.ac.uk/lib/media/departments/lis/skills/study-guides/LS011-Guide-to-Improving-Your-Memory.mp3) | [Employability & Personal Development](http://www.skills4studycampus.com/StudentContent.aspx?page=M9S1P1) | [Learn Higher](http://www.learnhigher.ac.uk/employability/)[Purdue (Job Search)](https://owl.english.purdue.edu/owl/section/6/) |  |